

Privacy Complaint Form

If you believe your personal and sensitive information is being misused or disclosed inappropriately please complete this Complaint Form and forward to the People and Culture Manager, CBC Maintenance Facilities Pty Ltd via email at peopleandculture@cbcgroupp.com.au

About You – the Complainant

First name			Last name
<input type="text"/>			<input type="text"/>
Preferred contact method			
Phone			Email
<input type="text"/>			<input type="text"/>
Address line 1	<input type="text"/>		
Address line 2	<input type="text"/>		
Suburb/City	State	Postcode	
<input type="text"/>	<input type="text"/>	<input type="text"/>	

If you are an employee of CBC Maintenance Facilities Pty Ltd or any related body corporate please also advise where you are located.

Company/Division or Support Function/Project

The Respondent - who you are complaining about

Organisation/agency name	<input type="text"/>		
Contact phone number			Email address
<input type="text"/>			<input type="text"/>
Address line 1	<input type="text"/>		
Address line 2	<input type="text"/>		
Suburb/City	State	Postcode	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Name of individual(s) involved (if known)	<input type="text"/>		

Privacy Complaint Form

Your Complaint

Please describe how you think your privacy has been breached, by providing responses to the following:

- What happened
- When it happened (including dates)
- What personal information of yours was affected
- Who did it (include names of individuals involved if known)
- How and when you found out about it.
- Please provide any documentation or record with the above person that may assist with an investigation of your complaint.

Have you made a verbal complaint to anyone at CBC? If so, please advise their:

First name

Last name

Phone

Email

Please sign and date this form:

Signature:

Date: